



BILL OF SALE

Private Vehicle Transfer · Province of Ontario · See reverse for signatures

VEHICLE INFORMATION

Year / Make / Model

2015 Sample Example

VIN / Serial Number

XXXXXXXXXXXXXXXXXXXX

Sale Date

Jun 15, 2026

Odometer Reading

120,000 km

SALE PRICE & PAYMENT

AGREED PURCHASE PRICE

\$7,500.00

Payment Method

Cash

SELLER (TRANSFEROR)

Full Legal Name

Sam Sample

Address

123 Example Street, Exampleton, ON, K1A 0B1

BUYER (TRANSFeree)

Full Legal Name

Alex Specimen

Address

456 Placeholder Avenue, Exampleton, ON, K1A 0B1

PROVINCE-SPECIFIC TERMS

- **PLATES:** In Ontario, licence plates remain with the seller and must be removed before transfer.
- **SAFETY:** A Safety Standards Certificate (SSC) is not required to complete the sale, but if you sell without one the buyer cannot put plates on the vehicle until they obtain one themselves. Providing an SSC makes the sale smoother and is standard practice. If provided, it must be issued within the last 36 days or 3,000 km by a licensed inspection station (\$80–\$135).
- **TAX:** Transfer tax is calculated on the higher of the sale price or the wholesale book value.

AS IS - WHERE IS

The vehicle is sold as-is with no warranty, express or implied, unless otherwise agreed in writing.

The buyer accepts the vehicle in its current condition and releases the seller from all future claims.

Signatures on reverse (page 2) »



BILL OF SALE

Signature Page · See front (page 1) for full terms

Vehicle

2015 Sample Example

VIN: XXXXXXXXXXXXXXXXX

Sale Price

\$7,500.00

Date: Jun 15, 2026

DECLARATION

The parties named below confirm that on Jun 15, 2026, the Seller transferred ownership of the above-described vehicle to the Buyer for the stated purchase price, under the terms set out on the front of this Bill of Sale (page 1).

The Seller declares they are the lawful owner and that the vehicle is free and clear of all encumbrances except as noted on page 1.

The Buyer accepts the vehicle as-is.

ODOMETER AT HANDOFF

Odometer reading on the day of handoff

SELLER SIGNATURE

Full Legal Name: **Sam Sample**

Seller Signature

Date

BUYER SIGNATURE

Full Legal Name: **Alex Specimen**

Buyer Signature

Date

WITNESS (OPTIONAL)

A witness is not required in most provinces but is recommended.

Witness Signature

Printed Name & Date



DISCLOSURE STATEMENT

Seller's declaration of known vehicle condition

Seller: Sam Sample Vehicle: 2015 Sample Example VIN: XXXXXXXXXXXXXXXXXXXX Date: Jun 15, 2026

KNOWN DEFECTS & MECHANICAL CONDITION

Declared: No known defects

WRITTEN-OFF / SALVAGE / REBUILT STATUS

- **NO - Seller declares this vehicle has NOT been written off or branded as salvage/rebuilt.**

OPEN SAFETY RECALLS

- **NO - Seller is not aware of any open safety recalls on this vehicle at the time of sale.**

Buyer can verify at: tc.canada.ca/recalls-defect-investigations-motor-vehicles

LIEN / FINANCING STATUS

- **FREE AND CLEAR - Seller declares this vehicle is free from any registered liens, encumbrances, or security interests.**

SELLER CERTIFICATION

I, the undersigned seller, certify that the information provided in this disclosure statement is true and accurate to the best of my knowledge at the time of sale. I have not knowingly withheld any material information about this vehicle's condition, history, or legal status.

SELLER SIGNATURE

Sam Sample

Signature

Date

BUYER ACKNOWLEDGES RECEIPT

Alex Specimen

Signature

Date



TRANSFER CHECKLIST

Ontario - Complete each step in order

Vehicle: 2015 Sample Example VIN: XXXXXXXXXXXXXXXXXX Sale Date: Jun 15, 2026

BEFORE THE MEETING

- ☐ Run a PPSA / lien search to confirm no outstanding loans on the vehicle.
- ☐ Check open safety recalls at tc.canada.ca/recalls.
- ☐ If required, confirm buyer understands inspection requirements.
- ☐ Confirm sale price, payment method, and meeting location with the buyer.
- ☐ Prepare all documents (bill of sale, disclosure statement - this package).
- ☐ Locate the original vehicle ownership/title document.

AT THE MEETING

- ☐ Verify buyer's government-issued photo ID matches the name on the documents.
- ☐ Sign and date the Bill of Sale - both seller and buyer must sign.
- ☐ Sign and date the Disclosure Statement - both parties must sign.
- ☐ Collect full payment before handing over keys and documents.
- ☐ Transfer/receipt payment confirmation if using e-Transfer.
- ☐ Remove your licence plates from the vehicle (plates stay with you in Ontario).
- ☐ Hand over: keys, ownership/title, this signed package.
- ☐ Remove all personal belongings and garage door openers from the vehicle.

AFTER THE SALE - ONTARIO REGISTRY STEPS

- ☐ Purchase a Used Vehicle Information Package (UVIP) from ServiceOntario (\$20). You are legally required to provide it to the buyer; failure carries a \$140 fine (as of January 2026).
- ☐ Optionally obtain a Safety Standards Certificate from a licensed inspection station (\$80–\$135). Without one, the buyer must get their own before plating the car.
- ☐ Complete the bill of sale. Both parties keep a signed copy.
- ☐ Sign the vehicle portion of the permit (the green ownership document) on the back.
- ☐ Hand over: signed permit + bill of sale + UVIP + SSC (if obtained).
- ☐ Remove your licence plates before the buyer drives away. Plates stay with you in Ontario.

Ontario Registry: ServiceOntario

<https://www.ontario.ca/page/buy-or-sell-used-vehicle-ontario>



DAY-OF-SALE CARD

Print and bring this. Check off each item as you go.

KEY DETAILS

2015 Sample Example

VIN: XXXXXXXXXXXXXXXXX

Sale Price

\$7,500.00

Odometer

120,000 km

Sale Date

Jun 15, 2026

AT THE MEETING - QUICK CHECKLIST

- | | |
|---|---|
| ☐ Photo ID from buyer • | ☐ Plates REMOVED (stays with you) |
| ☐ Bill of Sale signed (both) | ☐ Keys handed over |
| ☐ Disclosure Statement signed (both) | ☐ Original ownership/title given |
| ☐ Full payment received | ☐ Garage openers / E-ZPass removed |
| ☐ Payment confirmed (receipt / e-Transfer) | ☐ Insurance cancellation scheduled |

PARTIES

SELLER

Sam Sample

123 Example Street, Exampleton, ON, K1A 0B1

BUYER

Alex Specimen

456 Placeholder Avenue, Exampleton, ON, K1A 0B1

ONTARIO - GOOD TO KNOW

- Plates belong to the seller. Never leave your plates on the car.
- Transfer tax (RST) is on the higher of the sale price or Canadian Red Book wholesale value. Understating the price saves the buyer nothing.
- Outstanding lien? You must pay it out and obtain a lien release before ownership can transfer.